

# East Gippsland Shire Council

273 Main Street (PO Box 1618)  
Bairnsdale Vic 3875  
Website [www.eastgippsland.vic.gov.au](http://www.eastgippsland.vic.gov.au)  
Email [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)  
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Telephone: (03) 5153 9500  
Fax: (03) 5153 9576  
National Relay Service: 133 677  
Residents' Information Line: 1300 555 886  
ABN: 81 957 967 765

## Single Farm Enterprise Exemption Application Form

There are some hard words in this form. The hard words are in **blue**. You can read what the words mean on page 4.

### General Information:

Where more than one farm property is used to operate a **single farm enterprise**, a person may only need to pay the **Municipal Charge** and the **fixed charge** of the **Fire Services Property Levy (FSPL)** once, by applying for a **single farm enterprise exemption**. To apply, a person must submit this form, signed and completed in full to each Council where properties are located. You must tell the relevant council(s) if the details relating to your application change, as this may affect your **eligibility**.

The **FSPL fixed charge** must be paid on at least one property which forms part of the **single farm enterprise** (the properties do not need to be located in the same council **municipality**). The **fixed charge** must be applied to all properties with an occupied dwelling.

The **Municipal Charge** must be paid on at least one property within the **single farm enterprise** in each council municipality. The **Municipal Charge** must be applied to all properties with a dwelling.

Please tell us the property that the **FSPL fixed charge** and/or **Municipal Charge** will be applied to on page 3. Councils may change this property if a **Municipal Charge** has already been applied to a different property in their council **municipality**.

Please answer the following questions to see if you can get an **exemption**:

If there are any other <b>dwellings</b> on the farming properties other than your place of residence; does anyone live in these <b>dwellings</b> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you only receive one farm rate account?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**If you have answered 'Yes' to either of these questions you cannot claim an exemption for those properties**

Is all of the land "farm land"?	<input type="checkbox"/> Yes <input type="checkbox"/> No
The property must be on the council farm rate. Your application may include one property that is the main <b>dwelling</b> of a person/s running the <b>single farm enterprise</b> . This property must be on the farm rate and be the proposed property that the charges will be paid on.	
Are all of the properties used by the same person/s and farmed as a single <b>enterprise</b> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Rate notices for each property in the application must include the applicant's name. Each property must be used to run the same <b>single farm enterprise</b> . If the properties are used to operate different businesses, a separate application is required for each business. A <b>fixed charge</b> and a <b>Municipal Charge</b> will be paid for each <b>enterprise</b> .	

**If you answered 'No' to any of these questions you cannot claim an exemption for those properties**

### Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)

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## Applicant Details:

Name:				
Postal address:			Postcode	
Phone number: Home:		Work:	Mobile:	
Email address:			Fax:	

Property Details: List all of the land that is part of the [single farm enterprise](#), that you wish to apply for an [exemption](#) on. If you have more than 6 properties please attach an extra sheet with the other properties details.

## Property 1:

Address:			Postcode	
Municipality:		Assessment number:		
Dwelling:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Property 2:

Address:			Postcode	
Municipality:		Assessment number:		
Dwelling:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Property 3:

Address:			Postcode	
Municipality:		Assessment number:		
Dwelling:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Property 4:

Address:			Postcode	
Municipality:		Assessment number:		
Dwelling:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Property 5:

Address:			Postcode	
Municipality:		Assessment number:		
Dwelling:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No

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## Property 6:

Address:		Postcode			
Municipality:	Assessment number:				
Dwelling:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Which property do you want to pay the [Fire Service Property Levy fixed charge](#) and/or [Municipal Charge](#) on?

Address:		Postcode			
Municipality:	Assessment number:				
Dwelling:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Occupied:	<input type="checkbox"/> Yes <input type="checkbox"/> No		

## Privacy

This information is collected by East Gippsland Shire Council to make sure you are [eligible](#) for a [single farm enterprise exemption](#) and is needed under the *Fire Services Property Levy Act 2012* and *Local Government Act 1989*. This information may also be used by the East Gippsland Shire Council for other purposes. If you do not provide the information needed, we may not be able to process your application for an [exemption](#).

The information collected may be given to other Councils, the State Revenue Office, and other government agencies as allowed by law. You can find out more about how we use and protect your information in our privacy policy at [www.eastgippsland.vic.gov.au](http://www.eastgippsland.vic.gov.au). If you require access to the information you have given us, please contact the East Gippsland Shire Council on 03 5153 9500.

I request that the properties in this form be considered a [single farm enterprise](#) for calculating the FSPL, in accordance with the *Fire Services Levy Act 2012*, and/or [municipal charges](#) (if applicable), in accordance with the *Local Government Act 1989*.

I declare the information given is correct. I accept that Council may need more information to decide if this application meets the rules of the *Fire Services Levy Act 2012* and the *Local Government Act 1989*. I understand that I must tell all relevant Council/s if details change relating to the [single farm enterprise](#) land, as this may affect my [eligibility](#).

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Important Information

**This form needs to be returned to Council by 31 December 2019. Any forms received after this date will not receive an exemption for the current rating year. All applications received after this date will be considered for the next rating year only.**

**Successful applications will not be backdated.**

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## Hard Words

**Municipal Charge:** A set fee not linked to property values.

**Fixed Charge:** A set fee.

**Eligible:** Satisfy the appropriate conditions.

**Eligibility:** Satisfying the appropriate conditions.

**Dwelling:** A house, flat, or other place of residence.

**Enterprise:** A business or company.

**Municipality:** A town or district that has local government.

**Levied:** Charged a tax, fee, or fine.

**Single Farm Enterprise:** More than one farm property that is run as a single farm business and is occupied by the same person/s.

**Exemption:** Free from an obligation or liability.

**Fire Service Property Levy (FSPL):** A charge on all properties in Victoria, unless specifically exempt, to fund the Metropolitan Fire and Emergency Services Board (MFB) and the Country Fire Authority (CFA). The levy is collected by councils through rates notices.

**Occupied:** Someone is living in or using a property as its owner or tenant

## Submitting your application:

<b>Mail</b>	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.
<b>Electronic</b>	Fax to 03 5153 9576 Email to <a href="mailto:feedback@egipps.vic.gov.au">feedback@egipps.vic.gov.au</a>
<b>In Person</b>	Bring the completed form and supporting documents to any of the following locations;  Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.  Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm

Bairnsdale Corporate Centre: 273 Main Street.  
Bairnsdale Service Centre: 24 Service Street.  
Bairnsdale Business Centre: 34 Pyke Street.  
Lakes Entrance Service Centre: 18 Mechanics Street.  
Omeo Service Centre: 179 Day Avenue.  
Orbost Service Centre: 1 Ruskin Street.  
Paynesville Service Centre: 55 The Esplanade.  
  
Mallacoota Service Centre: 70 Maurice Avenue

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